

Admission

UNDERGRADUATE ADMISSION

Marymount wishes to attract students whose educational interests and intellectual abilities are consistent with the goals and character of the University. The University's undergraduate curriculum provides a balance between liberal arts education and career preparation. The curriculum also prepares students to become educated citizens in a complex society and equips them with the skills and knowledge necessary for entry or advancement in their chosen career fields.

In reviewing applications for admissions, Marymount University places primary emphasis on the strength of an applicant's academic record—the high school record for an entering freshman or the prior college studies of a transfer student. The University also takes into consideration national test scores, breadth of academic preparation, positive recommendations, and personal character in making its decisions.

Entering Freshmen

Applicants to the freshman class are normally granted admission if their high school grade point average in academic courses is 2.5 or better on a 4.0 scale; their combined SAT scores are within 100 points of the national average; and their academic preparation, recommendations, and character indicate that they are qualified to undertake Marymount University programs.

The following minimum high school courses are recommended:

English	4 units
Foreign Language	3 units
Mathematics	3 units
Science	2 units
Social Sciences	3 units

Applicants who do not meet these regular admission norms are referred to a committee that uses an academic potential predictor to admit those who (it believes) have the best potential for success.

Applicants must submit the following items to be considered for admission:

- a completed application form with the nonrefundable application fee of \$35;
- the recommendation form completed by a high school counselor or other appropriate school official;

- scores on the Scholastic Assessment Test (SAT-1) of the College Entrance Examination Board or a Student Profile Report of the American College Testing Program (ACT) taken in the senior year;
- evidence of graduation or expected graduation from an accredited high school;
- a high school transcript showing academic performance and a minimum of 15 high school credits in preparatory courses. In reviewing an applicant's high school record, the Admissions Committee is more concerned with the quality of preparation than with the numerical distribution of courses. The Admissions Committee also takes into consideration the educational objectives and specific needs of the particular applicant.

It is strongly recommended that applicants to the School of Health Professions programs have completed high school biology and chemistry. Other secondary-level science experience will be considered in special cases.

Transfer Students

Transfer applicants with 30 or more college credits must present a grade point average of at least 2.0 on a 4.0 scale from previous postsecondary institutions. Transfer applicants with fewer than 30 credits must also meet freshman admissions requirements.

Applicants who have been enrolled in a college or university prior to applying to Marymount must submit the following:

- a completed application form with the nonrefundable application fee of \$35;
- the recommendation form completed by the dean of students at the last college attended, a college professor, or current employer;
- official transcripts from all postsecondary institutions (delivered in a sealed envelope that bears the registrar's signature and/or seal).

Students who have been admitted for transfer to Marymount University will receive a formal transfer evaluation by the University registrar. It is the responsibility of the student applicant to provide the transcripts necessary for this evaluation. Marymount only accepts coursework for transfer credit from an institution accredited as

degree-granting by a regional accrediting body for higher education at the time the coursework was completed.

Opportunities for Credit Acquisition

Acceptance of course credits earned elsewhere for credit toward degree requirements is at the sole discretion of Marymount University.

Advanced Placement (AP)

Marymount University participates in the College Board Advanced Placement Program and awards college credit to entering students with qualifying scores. Applicants who seek advanced placement because they have taken one or more of the Advanced Placement Examinations should have the examination results sent to the Office of Admissions prior to enrollment. First-semester freshmen who have earned scores of 3, 4, or 5 may be granted credit (without grades). Advanced credit earned in this manner by entering freshmen will fulfill any University or departmental graduation requirement. Transfer students must have the scores sent directly to Marymount if they wish to receive credit.

College-Level Examination Program (CLEP)

Marymount University also participates with the College Board in this program. Credit may be awarded for the CLEP subject examinations depending upon the score earned. The University follows the guidelines recommended by the American Council on Education (ACE) for awarding credit. The student's University record will carry a notation of credit, but no grade will be awarded. The University does not recognize credits earned by CLEP general examinations. Undergraduate students interested in receiving credit for CLEP examinations should arrange for their official score reports to be sent directly from Educational Testing Service to the Office of Admissions.

International Baccalaureate (IB)

A student who does work based on college-level studies in an International Baccalaureate program in a secondary school may take the Higher Level Examinations. Subjects examined at the higher level with an earned grade of either 6 or 7 will be considered for transfer credit. Any student interested in receiving credit for the Higher Level Examinations of the International Baccalaureate program should arrange for an

official grade report to be sent directly to the Office of Admissions. If credit is awarded, the student's University record carries a notation of credits, but no grade is recorded.

French Baccalaureate

Credit is granted for subjects with a minimum grade of 10. No credit for English or French language.

A-Levels

Credit awarded for grades of A, B, or C. No credit awarded for O-Level work.

DANTES/PONSI

Marymount University follows ACE guidelines for awarding credit applicable to a student's program.

Portfolio Assessment and Credit by Examination (PACE)

Marymount University's Portfolio Assessment and Credit by Examination (PACE) program gives returning students the flexibility they need to complete their bachelor's degree with less financial and time commitment than traditional programs. Through PACE, students can utilize the knowledge and experience they have gained through independent study, work, travel, volunteer activities, and life experience to earn up to 30 credits toward their undergraduate degree.

To qualify for Marymount University's PACE program, students must be currently enrolled in a Marymount University degree program.

To earn credits through portfolio assessment, students must:

- meet with an academic advisor to determine if portfolio assessment is appropriate for them;
- enroll in Liberal Studies Readings and Portfolio Development (LS 300);
- produce a separate portfolio for each course for which they are taking credit;
- choose only those courses which are listed in Marymount's catalog;
- pay a nonrefundable assessment fee of \$35 per credit hour per portfolio; and
- pay \$150 per credit earned.

To earn credits by examination, students must:

- meet with an academic advisor to determine if credit by examination is appropriate for them;
- receive a passing score on any CLEP, ACT/PEP, or DANTES examinations approved for credit by Marymount University; and
- arrange for the score to be sent to the Office of the Registrar.

Marymount University gives transfer credit for CLEP subject examinations with passing scores as determined by current DANTES standards, which are subject to change. Credit is not given for CLEP general examinations. Contact the Office of the Registrar for current information.

Summary of Credit Recommendations for CLEP Subject Examinations:

Test Title	Score	Credits	MU course(s)
Accounting	45	8	ACT 101, 102
American Government	47	3	POL 204
American Hist to 1877	47	3	HI 210
American Hist, 1865-present	46	3	HI 211
American Literature	46	6	EN 205, 206
Biology, General	46	6	BIO elective (nonlab)
Business Law, Intro	51	3	LA 248
Calculus/Elem Functions	41	4	MA 181
Chemistry, General	47	6	PSC elective (nonlab)
College Algebra	46	3	MA 140
College Algebra/Trig	45	3	MA 140
College French, Levels 1 & 2			
Second Semester	39	6	FR 101, 102
Fourth Semester	45	12	FR 101, 102, 201, 202
College German, 1 & 2			
Second Semester	36	6	GER 101,102
Fourth Semester	42	12	GER 101, 102, 201, 202
College Spanish, 1 & 2			
Second Semester	45	6	SP 101, 102
Fourth Semester	50	12	SP 101, 102, 201, 202
Educational Psychology	47	3	ED elective
English Literature	46	6	EN Lit electives
Freshman College Composition			
without essay	*	*	*no credit
with essay	44 & quality of essay	3 or 6	EN 101 or EN 101 and EN 102
(Send essay to MU Department of Literature and Language for evaluation and determination of exact credit and course equivalencies.)			
Human Growth and Dev	45	3	PS 203
Info Sys and Computer Appl	52	3	CIS 110
Literature, Analysis and Interp	47	6	EN electives (200 level)

Macroeconomics	44	3	ECO 199
Management, Prin of	46	3	MGT 301
Marketing	50	3	MKT 301
Microeconomics	41	3	ECO 210
Psychology, General	47	3	PSY elective
Psychology, Intro	47	3	PSY 101
Sociology, Intro	47	3	SOC 131
Trigonometry	50	3	MA 141
Western Civ to 1648	46	3	HI 203
Western Civ 1648-present	47	3	HI 204

AP Examination Policy

Test	Score	Credit	MU course(s)
Art: History	3, 4, 5	3	FA 201
Art: Studio Drawing	3, 4, 5	3	FA 105
Art: General	3, 4, 5	3	FA elective
Biology	3, 4, 5	4	BIO elective (include lab)
Chemistry	3, 4, 5	4	PSC elective (include lab)
Computer Science A or AB	3, 4, 5	4	CS 110
Economics, Macro	3, 4, 5	3	ECO 199
Economics, Micro	3, 4, 5	3	ECO 210
English: Language & Comp	3, 4, 5	3	EN 101
English: Literature & Comp	3, 4, 5	3	EN Lit elective
French Language	3, 4, 5	6	FR 101, 102
French Literature	3, 4, 5	3	FR Lit elective
German Language	3, 4, 5	6	GER 101, 102
German Literature	3, 4, 5	3	GER Lit elective
Government: American	3, 4, 5	3	POL 204
Government: Comparative	3, 4, 5	3	POL 225
History: American	3, 4, 5	6	HI 210, 211
History: European	3, 4, 5	6	HI 310, 311
Latin: Vergil	3, 4, 5	3	General elective
Latin: Literature	3, 4, 5	3	General elective
Mathematics Calc AB	3, 4, 5	4	MA 181
Mathematics Calc BC	3	4	MA 181
Mathematics Calc BC	4, 5	8	MA 181, 182
Mathematics Statistics	3, 4, 5	3	MA 132
Music	3, 4, 5	3	Humanities elective
Physics B	3, 4, 5	4	PSC 171
Physics C	3, 4, 5	4	PSC elective
Psychology	3, 4, 5	3	PSY 101
Spanish Language	3, 4, 5	6	SP 101, 102
Spanish Literature	3, 4, 5	3	SP Lit elective

Undergraduate Nondegree Admission

Undergraduate applicants wishing to register for courses but not as degree candidates must submit a nondegree application that is available from the Office of Admissions. A high school transcript indicating a GPA of 2.0 and graduation, or a college transcript must be submitted in order to be admitted. A \$35 nonrefundable application fee must accompany the application.

Nondegree Enrollment

For grade point average requirements and credit hour limitations, please see page 36. Nondegree students are not eligible for financial aid and may not live on campus.

Admission for International Students

International students must submit the following items to be considered:

- a completed application form with the nonrefundable application fee;
- a letter of recommendation from the applicant's school principal or academic advisor. The letter must be either written in or translated into English;
- evidence of graduation or expected graduation from an accredited high school;
- transcripts. All foreign transcripts must be evaluated and translated before a transfer credit decision can be made. The applicant is responsible for the timely translation and evaluation of documents and for all costs and fees associated with these services. Suggested evaluation agencies are *World Education Services, Inc.*, P.O. Box 745, Old Chelsea Station, New York, NY 10011; *Credentials Evaluation Services, Inc.*, P.O. Box 66940, Los Angeles, CA 90066; and *World Educational Credentials Evaluators and College Planning*, P.O. Box 726, Herndon, VA 22070; and
- acceptable standardized test scores.

Native speakers of English must submit a minimum score of 450 on the Scholastic Assessment Test (SAT-1) of the College Entrance Examination Board.

Nonnative speakers of English must submit a minimum TOEFL score of 500 (paper) or 173 (computer). Students whose TOEFL score ranges from 500/173 to 550/213 are required to complete the Marymount Placement Test for English as a Second Language (ESL) and complete all English coursework as indicated by the placement results. Those with TOEFL scores over 550/213 follow regular English placement testing policies.

Note: All degree and nondegree applicants for whom English is not the native language are required to take the TOEFL. A TOEFL score of less than 500 (paper) will not be considered sufficient for admission.

International students in need of an I-20 form (Certificate of Eligibility) The application must be received in the Admissions Office by the following dates, depending on where the applicant is presently residing:

For fall 2002 semester:

- Students residing outside the U.S.
July 1, 2002
- Students residing inside the U.S.
July 15, 2002

For spring 2003 semester:

- Students residing outside the U.S.
October 15, 2002
- Students residing inside the U.S.
November 1, 2002

For summer 2003 semester:

- Students residing outside the U.S.
March 15, 2003
- Students residing inside the U.S.
April 1, 2003

International students in need of an I-20 form must adequately document financial resources for the program's duration. An I-20 will be issued when the applicant has been admitted, an original financial certification has been received, a deposit has been paid, and a Transfer Clearance Form has been submitted in cases where the applicant has been previously enrolled in school in the United States.

Medical Requirements

A confidential medical examination record that includes a complete record of immunizations is required for all undergraduate, nondegree, and resident students. This record must be completed before the student may register for classes. The form is available from the Admissions Office or the Student Health Center.

Accident and health insurance is mandatory for all international students, Nursing students, and student-athletes. Physical Therapy students must have health insurance only. These students must either accept the Marymount policy or provide acceptable documentation of coverage in Virginia.

Notification

Marymount University has a rolling admissions policy. The University notifies applicants as to whether they have met the criteria for admission after the application procedure is completed and the Admissions Committee has acted on the application.

All acceptances to Marymount University are tentative until the applicant's final high school or college grades are received and conditions of the acceptance, if any, are met.

GRADUATE ADMISSION

Marymount University places primary emphasis on the strength of an applicant's previous college or university record. The University also takes into consideration national test scores, breadth of academic preparation, work experience, positive recommendations, and personal character in making decisions for admission.

With the exception of the Physical Therapy program, students are admitted on a full- or part-time basis for the fall, spring, and summer semesters. Since the Physical Therapy program is a three-year, full-time program, applicants have a separate admissions process with three admissions deadlines (December 15, February 15, and April 15) and a notification of admission status by the end of the first week in May. Entry into the program is in the fall semester. See Physical Therapy program on page 176 for more details.

Applicants who have or will receive a bachelor's degree from an accredited college or university prior to enrollment must submit the following items to be considered for acceptance:

- a completed application form with the nonrefundable application fee of \$35;
- official transcripts showing all postsecondary coursework (delivered in a sealed envelope that bears the registrar's signature and/or seal);
- a current résumé (for School of Business Administration and Nursing graduate applicants).

The items listed above (except the résumé requirement) are Universitywide requirements for every program. Individual graduate programs vary in their requirements for standardized test scores,* portfolios, interviews, work experience, or other criteria.

***Note: All scores should reflect testing within the last five years or be subject to review by the Admissions and Academic Standards Committee. Applicants who already hold a master's degree are not required to submit GRE, MAT, LSAT, or GMAT test scores, with the exception of Physical Therapy program applicants. PT applicants must submit GRE scores even if they have a master's degree in another field. Acceptable Praxis I scores are required for admission to all teacher licensure programs.**

For detailed information and regulations governing admission to specific programs, consult the Graduate Programs section starting on page 145.

Graduate Nondegree Admission

Some programs offer nondegree applicants admission to graduate courses taken to increase vocational fitness and to learn about recent developments in a field of interest. Such students are urged to seek academic advice from the appropriate graduate program director before registration. Applicants must submit the following items in order to be considered for acceptance:

- a completed nondegree admission application with the nonrefundable \$35 application fee;
- transcripts reflecting postsecondary work and showing at least a bachelor's degree;
- an interview with the appropriate program representative, if required; and
- international students must follow the requirements listed under Graduate Admission for International Students. (See page 18.)